

JEFFERSON COUNTY, WISCONSIN



REQUEST FOR PROPOSAL

CONTACT INFORMATION	
BUYER	Jefferson County Parks
E-MAIL	rollandk@jeffersoncountywi.gov
PHONE	920-674-7260
MAILING ADDRESS	311 South Center Ave, Jefferson WI, 53549

SCHEDULE OF EVENTS	
The following dates are provided for your information and planning purposes. Although every effort will be made to follow this schedule, we reserve the right to modify as necessary.	
RFP Released	12/13/2023
Questions Due	12/20/2023
Amendment Due	N/A
Proposals Due	12/21/2023 @ 2:00 PM
Finance Committee Approval	N/A
BID OPENING Date	12/22/2023

REQUEST FOR PROPOSAL

PREPARATION, SUBMISSION, PROCESS AND AWARD

REQUEST FOR PROPOSALS

The Jefferson County Parks Department is seeking proposals for the purchase of a **2024, 16' Trailer**. Proposals shall meet or exceed the specifications below.

Trailer Specs:

- Corn Pro
- UT16H
- Deck Length = 16' (14' + 2' beaver tail)
- Deck = Width 81"
- Pressure Treated Wood Deck
- 60" Overall Split full Width Steel Mesh Top Spring Assist Gates
- 16" O/C Cross Members
- Tie Downs = Corner ties
- Tie Downs = (6) D Rings 5/8
- Electric FSA (forward self-adjust) On all Axles
- Axle = 5200# Dual Axles
- Suspension = Torsion
- Tires & Wheels = 16" – 10 Ply
- Hitch Length = Center of coupler to Headboard Approx. 4.5 feet
- Hitch Type = 2.5 Adjustable Lunette Eye/Pintle Hitch (c) 42,000 lb Plate Mount (5/8 Bolts)
- Jack = Dual 12K w/ Spring Loaded Drop Leg
- Plug = 7 Pole RV
- Lights = Led Lights (Peterson), Sealed Wiring Harness (Sealco)
- Trailer Color= Black
- Striping Color = White
- Document Holder
- 3/8" Safety Chain, Grade 70
- Spare Tire 16" 10 Ply Trailer Mounted
- Tool Box = Small 45"x 8" Bolt on with lockable cover, 2.5 cu ft
 - Mounted in front of trailer frame
- GVW = 9990#
- Hand Winch Mounted in Front

Proposal Submission:

All proposals are due to Jefferson County no later than Monday, Dec 21, 2023 at 2:00 pm.

Bidding Directions:

All bids must be received by the:
Jefferson County Parks Department
311 S. Center Avenue
Room 1060
Jefferson, WI 53549

Proposals may be submitted via USPS Mail, dropped off at the Parks Office in a sealed envelope, or via email @ maryt@jeffersoncountywi.gov with the subject line: **2024 TRAILER PROPOSAL** and include the following:

1. Signed copy of the Request for Proposals
2. Signed copy of your quote sheet with included shop drawings and specifications
3. Estimated delivery date
4. Warranty Information

Bidders Business Name: _____

Address: _____

Quote Amount for Trailer: _____

Estimated Delivery Date: _____

Jefferson County reserves the right to reject any and all bids, waive any formalities in this Request for Proposal, or to accept bids or portions of the bids, which best serve the interests of Jefferson County.

Signature: _____

Date: _____